

THE  
**BRIGHTON**  
• YOUR LOCAL •

# FUNCTION PACK

2019

EVENT / FUNCTION MANAGER:

**Stevi-Lee O'Dea**

enquiries@brightonmandurah.com.au  
08 9534 8864

10/12 MANDURAH TERRACE,  
MANDURAH 6210

---

# WELCOME TO THE BRIGHTON HOTEL

---

Situated in the heart of the Mandurah foreshore, the Brighton Hotel offers an array of facilities and entertainment areas for everyone to enjoy.

The hotel has been a town icon since 1895 and has contributed greatly to the social life of the past and present residents of the Mandurah area.

Whether your looking for a place to hold your next birthday celebration, engagement party or a corporate event, the Brighton Hotel is the perfect place for your next function.



---

# THE TERRACE

---

Our upstairs Terrace Bar is located above the restaurant and overlooks the picturesque Mandjar Bay and Mandurah foreshore. This upstairs area is full of great features including your own private bar, balcony, foyer & lounge area as well as your own private toilet facilities. The Terrace Bar is perfect for private events such as 21st birthdays, engagement parties, small wedding receptions, wakes, corporate events, private meetings and seated lunch/dinner meals. Unfortunately there is no wheelchair/ elevator access for guests so please be sure to keep this in mind when choosing this room for a function.

The Brighton Hotel does host 18ths, 19ths, 20ths but there is strict venue policies that need to be followed for these above celebrations. Please speak with management for further information.

## FACILITIES

**PRIVATE BAR - BALCONY - FOYER/LOUNGE  
TOILETS - PROJECTOR SCREEN - MICROPHONE**

## CAPACITY

**150 COCKTAIL | 60 SEATED**

**ROOM HIRE & MINIMUM SPEND**

**\$400 | \$2000**



---

# THE GARDEN

---

Our outdoor Garden Bar is a one of a kind to the Mandurah area with its bright seating, astroturf and beautiful London Plane tree, creating a space for the perfect outdoor event. Being outdoors, the Garden Bar is best suited to summer time events and a noise restriction of 8pm does apply. The Garden Bar provides its own private bar for guests to enjoy the simplicity of purchasing drinks throughout their function.

It is recommended that the style of these outdoor functions is more of a casual cocktail than a formal seated function due to the layout of this area.

## FACILITIES

**PRIVATE BAR - OUTDOOR SEATING  
UMBRELLA SHADE**

**CAPACITY  
100 COCKTAIL**

**ROOM HIRE & MINIMUM SPEND**

MID WEEK ~ MON - THUR

**\$250 | \$2000**

**ROOM HIRE & MINIMUM SPEND**

WEEKEND ~ FRI - SUN

**\$550 | \$4000**

THIS PRICE IS INCLUSIVE OF 1x SECURITY GUARD



---

# THE BISTRO

---

Our Bistro decking has a beautiful view of the Mandurah foreshore and is located at the very front of the venue. This area has 2 different options for hiring. The first being an exclusive room hire (private), and is subject to the entire outside bistro area. We can also reserve the entire inside bistro inclusive of the lounge bar as a whole area. Please speak with management in regards to the use of the entire bistro decking, inside and lounge bar for private events & its availability.

The other option being a non exclusive room hire which will be a shared area with other patrons through out the venue. Non exclusive room hire still requires a minimum deposit of \$250 to secure you the area in which you can then use towards food or beverage on the day of your booking.

## FACILITIES

**PRIVATE DECK AREA - OUTDOOR SEATING  
UNDERCOVER & ENCLOSED**

## CAPACITY

**100 COCKTAIL | 60 SEATED**

## ROOM HIRE & MINIMUM SPEND

PRIVATE FUNCTION

**\$250 | \$1500**

NON EXCLUSIVE FUNCTION

**MINIMUM \$250 DEPOSIT**





---

# BEVERAGE

---

## BEVERAGES ON CONSUMPTION

This is for people who wish to put on a selected amount of money on the bar for their guests to enjoy beverages throughout the duration of their function. The items available on the bar tab can be a selected variety or open to all beverage options in that bar area. We can also supply wristbands for guests at an additional cost (50c each) if the host wishes to only have selected guests allowed access to the bar tab.

## CASH BAR

This just means guests will purchase drinks at their own cost/leisure throughout the duration of that function & the host has NOT put on a bar tab for guests.



---

# SUBSTANTIAL PLATTERS

---

## **TURKISH BREAD, TRIO OF DIPS & VEGGIE STICKS \$50**

Lightly toasted turkish bread strips, chefs selection trio of dips served with celery and carrot sticks

## **PIZZA SELECTION \$50**

Please choose from the following:  
- Pepperoni, Meatlovers, Margherita  
Hawaiian, Supreme

## **ANTIPASTO \$75**

A variety of olives, cold meats, cheese, crackers served cold

## **ORIENTAL SELECTION \$65**

A mix of vegetable spring rolls, curry samosas, dim sims & gyozas served with a sweet chilli dipping sauce

## **CHEESE BOARD \$75**

A mix of locally sourced cheeses, nuts, fresh fruits, crackers & dips

## **SEAFOOD SELECTION \$70**

Tempura prawns, calamari rings, beer battered fish, crab sticks & prawn twisters served with tartare & citrus aioli dipping sauces

## **SKEWERS PLATTER \$60**

A choice of vietnamese chicken & vegetable skewers with thai dipping sauce  
OR lamb & vegetable skewers with tzatziki dipping sauce

## **PARTY PIES, SAUSAGE ROLLS & SAUCE \$55**

Party pies and sausage rolls served with tomato and BBQ sauce

## **ARANCINI BALLS \$65**

A mix of cheesy italian & sundried tomato/ caramelised onion arancini balls with shaved parmesan. Served with a seeded mustard aioli & a tomato dipping sauce

## **PULLED PORK SLIDERS \$75**

15 mini brioche slider buns with pulled pork, dry coleslaw & ranch sauce

## **CHICKEN LOVERS \$65**

A mix of chicken tenders, BBQ chicken wings, chicken skewers, BBQ & tomato dipping sauces

## **MAC & CHEESE BALLS \$60**

Mac & cheese balls served with jalapeno relish & ranch dipping sauce

## **MEATBALL PLATTER \$60**

Mixed variety of 3 different types of meatballs with toothpicks & 3 dipping sauces

**\*EACH PLATTER SERVES ON AVERAGE 10-12  
PEOPLE NIBBLE SIZE PORTIONS\***



# SWEET PLATTERS

## **FRESH FRUIT \$55**

A mix of fresh seasonal fruit

## **CHOC BROWNIES BITES \$60**

Mini chocolate brownie bites dusted with icing sugar

## **CARROT CAKE BITES \$60**

Mini carrot cake bites dusted with icing sugar

## **CARAMEL SLICE BITES \$60**

Mini caramel slice bites dusted with icing sugar

## **MIXED MINI'S BITES \$60**

Mix of mini chocolate brownie bites, mini carrot cake bites & sticky date pudding bites all dusted with icing sugar

## **TOASTED CROISSANTS \$65**

A mix of ham and cheese lightly toasted croissants.

- Vegetarian option available

## **CHOCOLATE DREAMS \$85**

Cadbury chocolate, caramel chocolates, cherry ripens, timtams, ferrero rocher, strawberries

## **NAUGHTY BUT NICE \$70**

A variety of fresh seasonal fruit with mixed chocolate pieces

## **PROFITEROLES \$60**

A variety of mixed cream filled pastries

**\*EACH PLATTER SERVES ON AVERAGE 10-12 PEOPLE NIBBLE SIZE PORTIONS\***





---

# STATIONS

---

## **MIMOSA BAR**

A mimosa bar is a self serve bar set up for your function inclusive of champagne, juice, fresh fruit & champagne flute glasses.

\*\$25 per guest

\*Minimum 10 people

## **PAELLA STATION**

Choice of chicken & chorizo paella or seafood paella. Served for approx 1 hour.

\*\$15 per guest

\*Minimum 40 people

## **GRAZING STATION**

A variety of cured meats, cheeses, fresh fruit, nuts & crackers.

\*\$25 per guest

\*Minimum 20 people

## **LOLLY BUFFET**

A mix of sweet candy in a variety of different sized jars.

\*\$15 per guest

\*Minimum 15 people

---

## **GOLD EASEL STAND**

Gold easel stand for photo boards or chalkboard display.

\*\$20 hire charge

\* Photo of easel upon request

---





# CORPORATE

The Brighton Hotel offers the perfect location for your next corporate event. Whether it is a small business meeting, presentation, lecture, conference or a training seminar - we have the space for you! Our upstairs Terrace Bar offers guests the use of a projector screen, a microphone, whiteboard & markers, mentos, your choice of seating arrangements & a water station.

Please choose one of the following options that best suits your requirements.

Half of your function minimum total must be paid as a deposit to secure your requested function date and area of the venue.

## **HALF DAY**

**\$35 PP**

- \*Minimum of 15 people
- \*Use of the function room up to 5 hours.
- \*Use of the microphone & projector.
- \*Includes coffee & tea station for 5 hours.
- \*Includes choice of morning tea OR lunch platters. (2 platters)
- \*Additional platters may be ordered at an additional cost
- \*Staffed bar if required

## **FULL DAY**

**\$50 PP**

- \*Minimum of 15 people
- \*Use of the function room up to 9 hours.
- \*Use of the microphone & projector.
- \*Includes coffee & tea station for 5 hours.
- \*Includes choice of morning tea & lunch platters OR lunch & afternoon tea platters. (4 platters)
- \*Additional platters may be ordered at an additional cost
- \*Staffed bar if required



---

# TERMS & CONDITIONS

---

## **TENTATIVE BOOKINGS**

The requested date and venue will only be held for 48 hours. Failure to return the booking form and required deposit will result in the booking being released without notice.

## **CONFIRMATION ON BOOKINGS**

- Full payment of your venue hire amount will act as your deposit which is required along with the completed booking form to secure the venue area and date of your choice.
- A valid contact number, email address and credit card must be provided to finalise your booking. Failure to provide accurate information can result in the function being cancelled without any contact being made.

## **CANCELLATION POLICY**

- In the event of a cancellation, deposits will only be refunded if sixty (60) days written notice is provided to management.
- Written notice must be provided by the person who booked and paid the deposit.
- The Brighton Hotel reserves the right to withhold 50% of the deposit if the cancellation is made sixty (60) days prior to the function date.
- The Brighton Hotel reserves the right to withhold 100% of the deposit if the cancellation is made thirty (30) days prior to the function date.
- The Brighton Hotel reserves the right to withhold 100% of the minimum spend required for hiring the venue, along with the deposit if a cancellation is made fourteen (14) days or less prior to the function date.
- If menu items have been ordered, you will be charged the full amount if you cancel your order within fourteen (14) days.

## **FINAL CONFIRMATION**

- To ensure all your needs are met with efficient service and high quality we request that confirmation of final guest numbers, menu and beverage selections are advised no later than fourteen (14) days prior to the function date.
- If final details are not confirmed fourteen (14) days prior to the function date the Brighton Hotel may not be able to proceed with your event.

## **PAYMENT**

- Final guest numbers must be organised and payment for venue hire, food and miscellaneous items must be paid in full at least fourteen (14) days prior to the function date.
- In the case of bar tabs, an agreed value will be made with the venue on or prior to the date of the function. Bar tabs (or the agreed minimum spend, whichever is higher) must be paid for two (2) prior to the commencement of the event.
- Any outstanding or remaining costs must be paid upon the completion of the event.
- A late payment fee of 10% will apply if the final invoice is not paid within 7 days.

## **PRICING**

The Brighton Hotel reserves the right to make price adjustments to menus and beverages at any time without notification.

## **MINIMUM SPEND CONDITIONS**

- Minimum spends apply to all private function areas. The Function Co-ordinator will advise prior to the time of the booking either over the phone, in person or via email, the required minimum spend.
- The "Event Organiser" agrees to meet this minimum spend upon signing and completing the Booking Form.
- The minimum spend only includes venue hire, and prearranged food and beverages.
- On the occasion that the minimum spend is not reached at the conclusion of the function, the Brighton Hotel will process the outstanding amount from the credit card details provided.



## **DECORATIONS**

- The Brighton Hotel encourages and allows guests to decorate the venue for their function. However sticky tape and blue tac on any surfaces, glitter, confetti, confetti balloons and sparklers or any other decoration that may cause damage or significant mess are not permitted.
- All decorations must be removed from the venue at the conclusion of the function.
- Please discuss and advise the Event Co-ordinator of any significant theming or decorating prior to the function date in order to check and confirm access arrangements.

## **UNDERAGE GUESTS**

- Patrons under the age of eighteen (18) must be accompanied by a parent or legal guardian.
- If attending a function, underage guests will be required to wear wristbands, provided by the venue at \$0.50 each, to identify them as under the legal drinking age.
- Minors are allowed to remain on the premises until 9:00pm, so long as they stay within the confines of the function area at all times, under the strict supervision of their parent/ legal guardian and the atmosphere remains appropriate.

## **SMOKING**

- The Brighton Hotel is a non-smoking venue, please use the designated smoking areas located on the ground floor at the side of the venue.
- An additional charge of \$150 will apply if any evidence of smoking is found in your venue area during or immediately following the conclusion of your event. This will be charged to the provided card in the completed Booking Form.

## **CATERING / CAKES**

- As a fully licensed venue no beverage or food items are to be brought into the venue by the client or guest.
- We allow functions to bring in their own celebration cake, which must be delivered on the day of the event, labelled with both the name and date of the function.

## **RESPONSIBILITY AND DAMAGE**

- The function organiser is financially responsible for any damage, breakage, theft or vandalism sustained to the function room or venue by any guest or persons attending the function.
- Should additional cleaning be required to return the venue to a satisfactory standard a cleaning fee will be applied to the function account, fees from a minimum of \$150.00.
- The Brighton Hotel takes no responsibility for loss or damage of items left at the venue during or after the function.
- All items need to be removed by the client at the conclusion of the function.

## **ENTERTAINMENT / NOISE LEVELS**

- Prior approval must be obtained from the Brighton Hotel if a function wishes to provide their own music/ entertainment.
- Noise levels will be monitored and controlled by the Brighton Hotel staff as noise restrictions apply to all areas of the venue.
- The client must ensure that all external audio visual equipment or devices e.g. iPods, phones, DVD's, USB's, laptops etc. are compatible with the venues in house equipment prior to the commencement of the function.
- A time must be scheduled with management prior to the date of your function to check the compatibility of the clients equipment/ devices, failure to do this may result in the Brighton Hotel refusing to use the equipment or devices.

## **RESPONSIBILITY AND DAMAGE**

- Should your function require the exclusive use of a security guard, seven (7) days prior notice will be required and a cost of \$60.00 per hour would apply with a minimum of 4 hours.
- The Brighton Hotel requires all 18th, 19th, 20th birthday celebrations to book the services of an exclusive security guard for the duration of the event with costs being charged to the function account.
- In accordance with our obligations to the Responsible Service of Alcohol the Brighton Hotel have the right to refuse entry, refuse service and remove any guest from the premise we deem to be approaching intoxication, showing signs of improper behaviour, becoming abusive, disorderly or behaving in an anti social manner.